

Lake Geneva Ministries

Job Title: LGYC Assistant Kitchen Manager

Organization: Lake Geneva Ministries

Reports to: Food Service Director (LGYC)

Position Summary: To assist the Food Service Director in the operation and supervision of the kitchen and dining room.

Principle Duties and Responsibilities

- Management of Foodservice:
 - Cook meals on a regular basis
 - Lead Cook for meal shifts weekly
 - Help supervise all staff in foodservice
 - Prepare and execute all aspects of meals
 - Inventory and ordering of food and drink items
 - Help manage food and labor costs
 - Become Safe Serve certified
 - Maintain clean facilities
 - Help train staff

Experience, Skills and Abilities

- A strong personal faith in Jesus Christ, able to affirm and sign the statement of faith
- Strong communication skills, positive interpersonal skills, out-going, articulate
- Experience managing people. Camping and/or the hospitality industries a plus
- Strong organizational skills, ability to delegate, recognize, hold staff accountable, set and complete annual goals
- Comfort and experience in customer management software
- Willingness to work periodic weekends, late nights, long hours during peak season
- Passion for learning

Reporting to this position:

- Dining room staff, cooks and dishwashers